

**MEETING OF THE ORLEANS
BOARD OF WATER/SEWER COMMISSIONERS
January 5, 2011**

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TOWN OF ORLEANS
TOWN CLERK'S OFFICE
C. Collins, ASST.

A meeting of the Board of Water and Sewer Commissioners was held Wednesday January 5, 2011 in the Nauset Room, Town Hall:

Those present were Kenneth McKusick, Robert Rich, Jimmy Dishner, Judith Bruce and Ann Hodgkinson of the Board, associate members, Ken Rowell and Leonard Short, Susan Brown and Todd Bunzick of the Water Department.

Ann Hodgkinson called the Board of Water and Sewer Commissioners meeting to order at 1:30 p.m.

MINUTES

A motion was made by Jimmy Dishner seconded by Judith Bruce to approve the minutes of the meeting of December 15, 2010 as written. The vote by the Board was 5-0-0.

WATER DEPARTMENT REPORT

PRODUCTION & REVENUES

The Board was presented with a history of production and revenue figures. Kenneth McKusick requested to share the production figures with the Planning Board.

BUDGET

The Board was presented with the current status of the Water Department Budget for their review. The Department is on track with all expenses with the exception of Vehicle repairs due to problems with the 2003 1-ton dump truck. These problems continue and additional repairs are estimated at approximately \$6,000.00. This could require the need for the Department to seek supplemental funds at Town Meeting.

WATER QUALITY LAB

The Department of Environmental Protection responded to the Departments request for certification with a letter dated December 15, 2010 giving the Department 60 Days from the date of the letter to respond to deficiencies.

There was discussion regarding the options for responding to the letter.

1. Request an extension of time due to our circumstance informing DEP of the loss of the Laboratory Director.
2. Respond to the deficiencies.

It was decided that we would wait as long as possible before acting in hopes of finding a new Director. Ann Hodgkinson will request a meeting with John Kelly and Susan Brown and Todd Bunzick will meet with the Water Quality Task Force to see if they can assist.

The Board has requested that a business plan be prepared for the Water Quality Lab.

NEW BUSINESS

COMMITMENTS/ABATEMENTS/REFUNDS

A motion was made by Kenneth McKusick seconded by Judith Bruce to commit for the month of December 2010 to rate \$0.00, to services \$440.00, to usage \$0.00, to installations \$1,855.10 and to added billing \$366.20. The vote by the Board was 5-0-0.

TOWN REPORT

The Board was presented with a draft copy of the Department's Annual Town Report submittal for review. The Board requested several changes be made before submitting to the Town Administrators Office for publication.


ADJOURNMENT

At 2:21 p.m., a motion was made by Judith Bruce and seconded by Jimmy Dishner to adjourn the meeting. The vote by the Board was 5-0-0.

LIST OF DOCUMENTS USED

1. Minutes December 15, 2010
2. DEP letter dated December 15, 2010 regarding Application for Initial Certification of a Microbiology Laboratory.
3. Production and Revenue spreadsheet
4. FY2011 Budget to date report
5. Proposed annual town report submission
6. December 2010 commitments

The next regular meeting is scheduled for January 19, 2011 at 1:30 p.m.


Secretary, Board of Water/Sewer Commissioners